

Wyoming State Historical Society

Awards Program



2012

WYOMING STATE HISTORICAL SOCIETY

AWARDS PROGRAM

2012

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FOREWORD

Through its awards program the Wyoming State Historical Society seeks to encourage and recognize efforts to preserve Wyoming history. Candidates for awards have written, published, and copyrighted works pertaining to the history of Wyoming or have made significant contributions in the area of historical compilations for which adequate publisher markets do not exist.

The awards program also recognizes significant contributions in numerous other areas of historical activity.

Awards are presented at the Annual Meeting of the Society in September.

With the approval of the Executive Board of the Wyoming State Historical Society, any interested person can contribute to Wyoming history by establishing and donating to an award that would become part of this program and be administered by the Society. The donor can, with the approval of the Executive Board, specify the rules for the award and designate what the award will be.

Permanent address of the Society:

Wyoming State Historical Society
P.O. Box 247
Wheatland, WY 82201

AWARDS COMMITTEE

The Awards Committee of the Wyoming State Historical Society consists of the Second Vice President of the Society, who is chairperson, and three other members, one of whom is appointed to a three-year term by each incoming Society president. Members of this committee may be re-appointed.

The duties of the Committee are

- to encourage, through personal contact with chapter presidents and other Society members, and/or publicity in the media, including *Wyoming History News*, the nomination for awards of individuals and groups who have made significant contributions to the preservation of the history of Wyoming and the West
- to categorize and judge nominations in accordance with rules established by the Executive Committee of the Society.

The awards period, except for Cumulative Awards, shall extend the same as the calendar year from January 1 to December 31 with the exception of the Youth Awards, which shall be completed during the current school year.

Certificates, plaques, and other awards will be presented at the Annual Meeting of the Wyoming State Historical Society by the Awards Committee chairperson.

Deadline for entries

- **Must be postmarked on or before April 30 of the year following the awards period with the exception of the Youth Awards, which must be postmarked on or before June 1.**
- **Send all award nominations, with supporting materials, to Judy Musgrave, 850 Sibley Circle, Sheridan, WY 82801.**

AWARDS PROGRAMS RULES

The activities recognized by the Awards Committee are publications, exhibits, or projects carried out in the awards period from January 1 through December 31 each year. The Fine Arts award, which honors a work that is historically oriented, is not restricted to the current awards period.

The granting of awards is based on special merit. Awards need not be granted in all categories each year.

Nominations shall be submitted through county chapters, if possible. Chapters are urged to use the state awards as a way of honoring local students, researchers, historians, teachers, projects, and members. Nominations may also be made by individual members of the WSHS. **Please do not send more than one nomination per category except in cases where more than one award may be given.**

The Awards Committee may nominate and make awards on its own when no chapter or individual has nominated a project or activity worthy of an award in a category.

When a county chapter submits their nominations, **a cover page or list of nominees** shall be included.

All nominations must include **adequate supporting information** to aid the judges in their selection of the award winners. Each nomination must be made separately.

Following these Award Program Rules is **a generic report form on page 6, which is to be used for all award nominations submitted by county chapters or individuals except for the Historic Preservation and Maurine Carley Awards which have their own nomination forms.. Please use the most current form (Jan. 1, 2012) and provide all information requested on the form.** Completing this form will assist the Awards Committee and provide information for publicity purposes. This form should be duplicated for use with each nomination submitted. If you wish to fill in the forms on a computer, e-mail Judy Musgrave at judy@musgravemt.com to receive them in Word format.

When nominating original paintings, sculpture, etc. it is requested that color photos be sent and not the originals. When nominating publications or activity projects, please send a copy of the publication or activity project (if applicable) at the earliest possible time so that the Awards Committee will have adequate time to evaluate.

Nominations must be postmarked on or before April 30 of each year to be eligible for consideration (except for Youth Awards, which are to be postmarked by June 1). Certificates, plaques, and other awards will be presented at the Annual Meeting of the Wyoming State Historical Society in September. Nominations received after the stated deadline each year, or those which do not receive awards in one year may be nominated another year if eligible (i.e., Fine Arts Award, Mabel Brown Cumulative Contribution Award, L. C. Bishop Award, Henryetta Berry Memorial Award, Judge and Mrs. Percy W. Metz Memorial Award and the Clara M. and Henry E. Jensen Outstanding Wyoming Teacher Award).

The Awards Committee will meet in July to judge the nominations. A compilation of award winners will be prepared by the WSHS Awards Chairman for the Awards Luncheon. Information will include name of the award, person who nominated it, the award winner's name, the committee's reason for its selection, and contacts (chapter's and individual's address, phone number and/or e-mail address). The WSHS Awards Chairman will also prepare the awards.

Award winning nominations as well as the others submitted, will be displayed at the Annual Meeting. It is requested that, if possible, each chapter submitting nominations designate a specific individual to retrieve the chapter nominations following the Awards Luncheon. The name of that individual should be included on the chapter's cover sheet listing nominations.

PUBLICATIONS AWARDS

Publications Awards for books, book chapters, pamphlets, brochures and calendars are awarded by the Wyoming State Historical Society to recognize an author or authors who have contributed significantly to the history of Wyoming through one of these mediums.

BOOKS

A book must have been published during the award year, have been written by an author or group of authors, age eighteen or over, and be in one of the following categories:

1. **Fiction**, on a Wyoming subject or locale, such as a historical novel. One (1) award may be given in this category.
2. **Non-fiction**, on a Wyoming subject or locale. Two (2) awards may be given in this category.
3. **Biography or autobiography** of a living or deceased resident of Wyoming. One (1) award may be given in this category.
4. **Self-published work** in one of the above categories. One (1) award may be given in this category.
5. **Single chapter in a fiction, non-fiction, biographical or autobiographical book** containing chapters written by several authors on a Wyoming subject or locale. One (1) award may be given in this category.
6. **Reference work on a Wyoming subject or locale**. One (1) award may be given in this category.
7. **Poetry**, single poem or a book of poetry written on a Wyoming subject or locale. One (1) award may be given in this category.

Nominations shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the author's name, address and telephone number and including the title, publisher, and publication date (if applicable) of the book. A copy of the published work shall accompany the letter of nomination.

A maximum of eight (8) awards may be given in the Book category. All others are eligible to receive honorable mention.

Certificates will be presented to award winners at the Annual Meeting.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

Awards in this category should recognize an author or authors who have contributed significantly to the history of Wyoming through a book.

NUMBER OF AWARDS:

A maximum of eight (8) awards may be given in this category with all other entries eligible for honorable mention. This means that the Awards Committee can, but is not obligated to, give as many as eight awards in this category. It also means that honorable mention awards can be given to none, one,

several, or all of the remaining entries. At the committee's discretion, no award may be given in a sub-category if the committee feels none of the nominations are worthy of an award.

JUDGING CRITERIA:

Awards Committee members will review each nominated book carefully, although it may be impossible to read each book in its entirety, and evaluate it based on the following criteria:

HISTORICAL ACCURACY: In your judgment and to the best of your knowledge, is the information presented in this book accurate?

COMPLETENESS OF COVERAGE: Is the subject covered so it gives the reader a complete picture?

QUALITY OF WRITING: Is the information presented in a way that makes for enjoyable reading?

USEFULNESS: Does the book have a table of contents, footnotes/endnotes, lists of sources and an index?

ATTRACTIVENESS: Is the book designed and printed in such a way as to make it visually appealing?

IMPORTANCE: Does it fill a void in published Wyoming history, or does it provide significant new information about subject matter, which has already been covered in published materials?

PAMPHLETS, BROCHURES, NEWSLETTERS, AND CALENDARS

1. **Pamphlet** on a Wyoming subject or locale shall have been published during the award year. A pamphlet shall be defined as a complete publication of less than 80 pages.
2. **Brochure** on a Wyoming subject or locale shall have been published during the award year. A brochure shall be defined as a complete publication of 12 pages or less.
3. **Newsletter** with Wyoming historical subject matter shall have been published during the award year. A newsletter shall be defined as a complete publication of 24 pages or less.
4. **Calendar** on a Wyoming subject or locale shall have been published during the award year.

Nominations shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the author's name, address and telephone number and including the title, publisher, and publication date (if applicable). A copy of the published work shall accompany the letter of nomination.

A maximum of one (1) award may be given in each category, if so nominated. All others are eligible to receive honorable mention.

Certificates will be presented to award winners at the Annual Meeting.

JUDGING CRITERIA & GUIDELINES

WSHS RULES:

Awards in this category should recognize an author or authors of a pamphlet, brochure, newsletter, or calendar relating to Wyoming history.

NUMBER OF AWARDS:

The rules provide for a maximum of five (5) awards with all other entries to be eligible for honorable mention. That means the Awards committee can, but is not obligated to, give as many as five awards in this category. It also means that they can give honorable mention to none, one, several, or all of the remaining entries.

JUDGING CRITERIA:

Awards Committee members will review each nominated pamphlet, brochure, newsletter, and calendar carefully and will evaluate each nomination based on the following criteria:

HISTORICAL ACCURACY: In your judgment, and to the best of your knowledge, is the information presented accurate?

QUALITY OF WRITING: Is the information presented in a way that makes for enjoyable reading for the average reader of the publication in which the material is printed?

IMPORTANCE: Does the nominated pamphlet, brochure, newsletter, or calendar provide an appealing new look at information that may have been published earlier?

ATTRACTIVENESS: Is the pamphlet, brochure, newsletter, or calendar designed and printed in such a way as to make it visually appealing?

NEWSLETTER NOTE: In the case of the newsletters, a significant part, but, by its very nature, not the entire content of the publication must be historical in nature.

MAGAZINES AND NEWSPAPERS

Publications Awards in the field of magazines and newspapers are awarded by the Wyoming State Historical Society to recognize:

1. The author or authors of an article or series of articles relating to Wyoming history that appeared in a magazine or newspaper published in Wyoming during the award year, or the author or authors of an article or series of articles relating to Wyoming history that appeared in a magazine or newspaper published outside of Wyoming with nationwide circulation during the award year.
2. The author or authors, under the age of eighteen, of an article or series of articles relating to Wyoming history that appeared in a school magazine or newspaper during the award year.
3. A Wyoming newspaper or magazine that has contributed to the history of Wyoming during the award year.

Nominations shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee or nominees, the title of the article or articles, where published and when. A copy of the published article must accompany the nomination.

A maximum of two (2) awards may be given in each category. All others are eligible to receive honorable mention.

Certificates will be presented to award winners at the Annual Meeting.

JUDGING CRITERIA & GUIDELINES

WSHS RULES:

Awards in this category should recognize the author or authors of a magazine or newspaper article or series of articles relating to Wyoming, or a Wyoming magazine or newspaper which has contributed to the history of Wyoming.

NUMBER OF AWARDS:

The rules provide for a maximum of two (2) awards in each category with all other entries to be eligible for honorable mention. That means the Awards committee may, but is not obligated to, give as many as six awards in this category. It also means that they may give honorable mention to none, one, several, or all of the remaining entries.

JUDGING CRITERIA:

Award committee members will review each nominated magazine and newspaper article carefully, and will evaluate each nomination based on the following criteria.

HISTORICAL ACCURACY: In your judgment, and to the best of your knowledge, is the information presented accurate?

QUALITY OF WRITING: Is the information presented in a way that makes for enjoyable reading for the average reader of the publication in which the material is printed?

IMPORTANCE: Does the nominated magazine or newspaper article provide an appealing new look at information, which may have been published earlier?

In this category, Awards Committee members are asked to judge the relative value of different types of published materials. In the case of individual nominations, only the quality of the writing is to be judged. The quality of the visual presentation is controlled by the magazine and not the author. However, in the case of nominations where a newspaper or magazine itself has been nominated, the visual appeal of the presentation should definitely be considered.

INTERNET WEBSITE

The internet website shall have been created or significantly updated with new information during the current awards year.

The website may have been created by an individual or group of individuals.

The content of the website must be historically noteworthy and related to Wyoming or local history.

Nominations shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the designer's name, address and telephone number and including the website address.

The judges will review the actual website online so please do not include hard copies printed off the website in your nomination.

A maximum of one (1) award may be given. All others are eligible to receive honorable mention.

Certificates will be presented to award winners at the Annual Meeting.

JUDGING CRITERIA & GUIDELINES

WSHS RULES:

Awards in this category should recognize the designer of a website relating to Wyoming history.

NUMBER OF AWARDS:

The rules provide for a maximum of one (1) award with all other entries to be eligible for honorable mention. That means the Awards committee can, but is not obligated to give one award in this

category. It also means that they can give honorable mention to none, one, several, or all of the remaining entries.

JUDGING CRITERIA:

Awards Committee members will review each nominated website carefully and will evaluate each nomination based on the following criteria:

HISTORICAL ACCURACY: In your judgment, and to the best of your knowledge, is the information presented accurate?

QUALITY OF WRITING: Is the information presented in a way that makes for easy navigation of the website for the average internet user?

IMPORTANCE: Does the nominated website provide new information or an appealing new look at information that may have been published earlier?

AUDIO AND/OR VIDEO DOCUMENTARY AWARDS

Audio and/or video documentary awards are awarded by the Wyoming State Historical Society in two categories:

Professional – to individuals or groups, television station, film production company, radio station, or any for-profit organization that has made an outstanding contribution to Wyoming history by developing documentary material in the audio-video or computer generated field.

Non-professional – to individuals or groups who have made an outstanding contribution to Wyoming history by developing documentary material in the audio-video or computer generated field.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, the name and description of the project and stating whether this nomination is professional or non-professional.

A copy or copies for viewing or hearing shall be provided.

A maximum of one award each may be given in Professional Audio, Professional Audio/Visual, Non-Professional Audio, and Non-Professional Audio/Visual. All other nominations are eligible for Honorable Mention.

Certificates will be presented to award winners at the Annual Meeting.

JUDGING CRITERIA & GUIDELINES

WSHS RULES:

Awards in this category should recognize professionals or non-professionals who have made an outstanding contribution to Wyoming history by developing documentary material in the audio-video field.

NUMBER OF AWARDS:

A maximum of one award each may be given in Professional Audio, Professional Audio/Visual, Non-Professional Audio, and Non-Professional Audio/Visual. All other nominations are eligible for Honorable Mention. That means the Awards Committee can, but is not obligated to, give as many as four awards in this category. It also means that they can give honorable mention to none, one, several, or all of the remaining entries.

JUDGING CRITERIA:

Awards Committee members will review each nominated audio and/ or video product carefully, and will evaluate each nomination based on the following criteria:

HISTORICAL ACCURACY: In your judgment, and to the best of your knowledge, is the information presented accurate?

QUALITY OF WRITING: Is the information presented in a way that gives the viewer or listener a complete picture?

QUALITY: Is the information presented in a way that makes for enjoyable viewing or listening?

USEFULNESS: Does the audio or audio/video tape have useful value in promoting Wyoming history or for use as a teaching tool?

IMPORTANCE: Does it provide new information about Wyoming history or does it provide an appealing new look at already existing information?

FINE ARTS AWARD

A Fine Arts Award is given by the Wyoming State Historical Society to individuals or groups to recognize an outstanding accomplishment in the field of fine arts, commercial or non-commercial, which results in the depiction, promotion, recognition, or preservation of Wyoming history. Nominations in the fields of painting, sculpture, functional pieces, drama, music, or other artwork will be considered.

Each chapter may submit no more than two (2) nominations in any award period.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, the field of outstanding accomplishment, where and when the artwork was presented, published or exhibited. **A brief statement as to the historical significance of the work must be included.**

A maximum of four (4) awards may be given each year. All other nominations are eligible for Honorable Mention.

A certificate will be presented to the award winner at the Annual Meeting.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

The award in this category should recognize outstanding accomplishment in the field of fine arts, which results in the promotion, depiction, recognition, or preservation of Wyoming history. The Fine Arts award is not restricted to works completed during the current awards period, but previously nominated works are not eligible to be nominated again.

NUMBER OF AWARDS:

The rules provide for the number of awards that may be given each year is at the discretion of the judges up to a maximum of four (4) depending on the variety of nominations. That means the Awards Committee can, but is not obligated to, give as many as four awards in this category. It also means that they can give honorable mention to none, one, several, or all of the remaining entries.

JUDGING CRITERIA:

Awards Committee members will review carefully each fine arts nomination of painting, sculpture, functional pieces such as chess sets and furniture, drama and music. In addition to artistic quality, historical significance and accuracy will be major considerations. In the case of a painting or other work of art portraying a historical event, does it do so accurately?

YOUNG HISTORIAN AWARDS

These awards are offered by the Wyoming State Historical Society for original projects to encourage interest in Wyoming history among Wyoming students in three groups: grades 3 through 5, grades 6 through 8, and grades 9 through 12. These projects shall be completed during the Youth Awards period, which extends from June 1 through May 31 of each year.

Each competing student may consult with teachers and/or parents to determine a project topic, which can be based on new or previously unpublished information obtained through interview or research, or the project can be a creative presentation of previously known facts. History Day formatted projects such as documentaries, exhibits, performances, and websites along with their supporting written materials are encouraged as well as traditional essays. The project must relate specifically to Wyoming history.

The county chapter will only send the best three (3) projects in each grade grouping. Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, parent's name, teacher's name, the grade of the student, school and location as well as the title and description of project submitted, date written, chapter nominating entry, and reason for nomination. The project, itself, must accompany the nomination. In some cases, photographs of the project will be acceptable instead of the actual product.

The rules provide for a maximum of three (3) awards in each grade grouping. All other nominations are eligible for Honorable Mention.

The certificates and cash awards will be presented to the winners at the Annual Meeting.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

Awards in this category recognize original projects in Wyoming history by students in Wyoming elementary, junior high, and high schools. Projects produced are to be based on new or previously unpublished information obtained through interview or research, or can be a creative presentation of previously known facts or information.

If, in the opinion of the Awards Committee, none of the applicants truly deserves an award or the project needs to be more complete, then no award need be given.

NUMBER OF AWARDS:

The rules provide for a maximum of three (3) awards in each grade grouping with all other entries to be eligible for honorable mention. That means the Awards committee can, but is not obligated, to give nine awards in this category. It also means that they can give honorable mention to none, one, several, or all of the remaining entries.

- 1st place, grades 3-5: \$100 and a certificate
- 1st place, grades 6-8: \$100 and a certificate
- 1st place, grades 9-12: \$100 and a certificate
- 2nd place, grades 3-5: \$65 and a certificate
- 2nd place, grades 6-8: \$65 and a certificate
- 2nd place, grades 9-12: \$65 and a certificate
- 3rd place, grades 3-5: \$30 and a certificate
- 3rd place, grades 6-8: \$30 and a certificate
- 3rd place, grades 9-12: \$30 and a certificate
- Honorable Mention, all grades: a certificate

JUDGING CRITERIA:

Awards Committee members will review carefully each project and evaluate it based on the following criteria.

HISTORICAL ACCURACY: In your judgment, and to the best of your knowledge, is the information presented in this project accurate?

COMPLETENESS OF COVERAGE: Is the subject covered in a way that gives the reader a complete picture?

QUALITY OF PRESENTATION: Is the information presented in a way that makes for enjoyable access of information?

USEFULNESS: Does the project have footnotes/endnotes? Does it have a bibliography? Does it have an index?

ATTRACTIVENESS: Is the material presented in such a way as to make it visually appealing?

ORIGINALITY: Does the project contain information developed through research or does it repeat previously written information in a creative way?

JUNIOR ACTIVITIES AWARDS

Junior Activities Awards are offered by the Wyoming State Historical Society to Wyoming youth in four categories as listed below.

These awards are aimed at history classes supervised by a teacher, or organized groups under an adult leader, to encourage the interest of young people in Wyoming history through:

1. Research and exploration of an historic site in their county, which may lead to the marking of a site.
2. Participation in the activities and programs of a chapter of the Wyoming State Historical Society.
3. Establishment of a junior history organization.
4. Educational activities which promote, with study and projects, the understanding and knowledge of local and/or state history.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, the name and description of the activity and the name of teacher or group leader, school or organization and location and the grade(s) or age(s) of student(s). All or part of the activity shall have taken place during the Youth awards year of June 1 – May 31.

The rules provide for a maximum of three (3) awards in each grade grouping. All other nominations are eligible for Honorable Mention.

The certificates and cash awards will be presented to the winners at the Annual Meeting.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

Awards in this category recognize an individual or group making significant contributions to Wyoming history through a well-planned, well-organized, well-conducted activity in one of the four areas listed above. These awards are meant to encourage young people to become excited about Wyoming history.

If, in the opinion of the Awards Committee, none of the applicants truly deserves an award or the project needs to be more complete, then no award needs to be given.

NUMBER OF AWARDS:

The rules provide for a maximum of three (3) awards in each grade grouping with all other entries to be eligible for honorable mention. That means the Awards committee can, but is not obligated to give nine awards in this category. It also means that they can give honorable mention to none, one, several, or all of the remaining entries.

- 1st place, grades 3-5: \$100 and a certificate
- 1st place, grades 6-8: \$100 and a certificate
- 1st place, grades 9-12: \$100 and a certificate
- 2nd place, grades 3-5: \$65 and a certificate
- 2nd place, grades 6-8: \$65 and a certificate
- 2nd place, grades 9-12: \$65 and a certificate
- 3rd place, grades 3-5: \$30 and a certificate
- 3rd place, grades 6-8: \$30 and a certificate
- 3rd place, grades 9-12: \$30 and a certificate
- Honorable Mention, all grades: a certificate

JUDGING CRITERIA:

Judges will review each Junior Activities nomination based on the description of the award categories above.

ACTIVITIES AWARD

The Activities Award is given by the Wyoming State Historical Society to:

1. An individual or group making a significant contribution to Wyoming history through a well-planned, well-conducted tour or tours to a historic site/sites in Wyoming.
2. An outstanding education project which furthers the understanding and knowledge of local and state history.
3. An individual or group promoting museum activities.
4. An individual or group promoting restoration or interpretation of a local historic site or sites.
5. An individual or group preparing a Wyoming family history project.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the individual or organization, the location or area of activity and a description of the activity. All or part of the activity shall have taken place during the award year.

The Awards Committee shall only give one award per category per award year. All other nominations are eligible for Honorable Mention.

Certificates will be presented to award winners at the Annual Meeting.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

Awards in this category recognize an individual or group making significant contributions to Wyoming history through a well-planned, well-conducted activity in one of five areas.

NUMBER OF AWARDS:

One (1) award may be given in each category as follows:

1. Tour
2. Educational Project
3. Museum Activities
4. Individual or group Historic Preservation
5. Wyoming Family History Project

JUDGING CRITERIA:

Judges will review each Activities nomination based on the description of the award categories above.

ANNUAL SERVICES AWARD

The Annual Services Award is made yearly by the Wyoming State Historical Society to a Society member to recognize outstanding services to the Society, either local or state, during the award year.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6), stating the name and address of the nominee, and the nature and extent of the services performed. All nominations must include **adequate supporting information** to aid the judges in their selection of the award winners.

A maximum of three (3) awards may be given. All others are eligible to receive honorable mention.

Certificates will be presented to award winners at the Annual Meeting.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

This award is to be made to Society members in recognition of outstanding services to the Society during the award year.

NUMBER OF AWARDS:

A maximum of three (3) awards may be given with all other nominees eligible for honorable mention. This means that the Awards committee can give honorable mention to none, one, several, or all of the remaining entries.

JUDGING CRITERIA:

Awards Committee members will review each nomination carefully to determine if, in their opinion, any of the nominations are worthy of an award.

CHAPTER AWARDS

Chapter Awards are offered by the Wyoming State Historical Society to chapters affiliated with the Society to provide financial assistance for historical projects. First place award is given up to the amount of \$750; second place award is given up to the amount of \$500, and third place award is given up to the amount of \$300. Chapters will also receive certificates.

Chapters will submit applications, using the format for official entry on the following page by the Awards Committee chairperson for either completed or proposed projects. Applications will be judged

based on merit, need, and historical value of the project in the community or the county. Funds awarded for a proposed project may be used only for that purpose. Complete rules follow below.

Awards and certificates will be presented to the winning chapters at the Annual Meeting.

A brief oral report will be made to the Society at the next Annual meeting on the progress of the project funded by each Chapter Award and a written report shall be submitted at the same time to the Society's Executive Board for record purposes. Upon completion of the project, a brief summary report shall be sent to the current Awards Chairperson or to the Wyoming State Historical Society to the attention of the WSHS Executive Secretary Linda Fabian.

AWARD RULES

1. Only chapters of the Wyoming State Historical Society are eligible for these awards.
2. Applications for the chapter awards must be made utilizing a copy of the official form (page 18) with no more than two additional pages of narrative.
3. The purpose of the awards program is to provide financial assistance to chapters for historical projects, complete, incomplete, or proposed.
4. First place award will be up to the amount of \$750; second place will be up to the amount of \$500; third place will be up to the amount of \$300.
5. Funds awarded for a specific project must be used for that project.
6. Chapters can apply for more than one award (i.e., Homsher Grant and Chapter Award), but the awards will not exceed the total project cost.
7. Applications for these awards must be submitted to the WSHS Awards Committee Chairperson, and must be postmarked on or before April 30 of any given year.
8. Applications shall be judged by the Society's Awards Committee and all decisions shall be final.
9. Presentations to Chapter Award winners will be at the Annual meeting.
10. Chapters receiving awards shall present a brief oral report at the next Annual Meeting and a brief written report after the project is completed to the Society as indicated above.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

Chapter awards are made to provide financial assistance to individual Society chapters for historical projects.

NUMBER OF AWARDS:

The rules provide for three awards:

First place award – up to \$750

Second place award – up to \$500

Third place award – up to \$300

JUDGING CRITERIA:

Awards Committee members will review carefully each application and evaluate it based on the following criteria:

MERIT: Is the proposal well planned? Does the chapter have a clear idea of what it wants to accomplish?

NEED: Are there other sources of financial support for the project? Is financial support critical to the success of the project?

HISTORICAL VALUE: Will the end result of the project be valuable to the community, county or state.

**CHAPTER AWARD
SUMMARY APPLICATION FORMAT**

WSHS Affiliated Chapter:

Date:

Address:

1. Brief project description:
2. Reason for choice of project:
3. Describe the involvement of the community and/or other community groups or organizations in this project.
4. Total cost or projected cost of the project:
5. How will the project be funded:
6. Outline the permanent results of the project (tangible and intangible) as beneficial to Wyoming history:

Chapter President: _____
Address: _____
E-mail or Telephone: _____

Chapter Awards Chairperson: _____
Address: _____
E-mail or Telephone: _____

Project Chairman: _____
Address: _____
E-mail or Telephone: _____

(Please send a copy of this application form and additional narrative to the Awards Chairperson of the Wyoming State Historical Society at his/her address. Please type or print all information. Include no more than two additional pages of narrative. **Have the three chapter members listed above sign the completed application.**)

**THE CLARA M. AND HENRY E. JENSEN
OUTSTANDING WYOMING TEACHER AWARD**

The Clara M. and Henry E. Jensen Outstanding Wyoming Teacher Award will be awarded by the Wyoming State Historical Society to a teacher in Wyoming to recognize outstanding performance in teaching Wyoming history in the classroom.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) by a county chapter. The nomination should state the teacher's name, address and school, and the significance of the teaching activities, which should span a number of years. All nominations must include adequate supporting information to aid the judges in their selection of the award winner.

The Awards Committee shall select only one recipient for this award in any year and this award need not be given every year.

A plaque and a cash award of \$500 from the Jensen Trust of the Wyoming Historical Foundation will be presented at the Annual Meeting to the recipient. A plaque will also be given to the recipient's school.

Henry E. Jensen and his wife, Clara M. Jensen, met when they were teaching at different one-room schools in eastern Fremont County and western Natrona County. Both had a life-long interest and commitment to Wyoming history and its value in the teaching curriculum. Henry Jensen served as president of the Wyoming State Historical Society in 1975, the Wyoming State Archaeological Society, and was a founder of the Wyoming Historical Foundation. Clara M. Jensen served as president of the Wyoming State Historical Society in 1983.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

This award is made to a Wyoming teacher in recognition of outstanding performance in teaching Wyoming history in the classroom.

NUMBER OF AWARDS:

One (1) award may be given each year; however, it is not mandatory that an award be given every year in this category.

JUDGING CRITERIA:

Awards committee members will review each nomination carefully to determine if any are worthy of receiving this award.

MABEL BROWN CUMULATIVE CONTRIBUTION AWARD

The Mabel Brown Cumulative Contribution Award is given by the Wyoming State Historical Society as special recognition to a living Wyoming resident who, over a long period of time, has made valuable contributions to the understanding and awareness of Wyoming and its history.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, the accomplishments and the period of time during which they were carried out. All nominations must **include adequate supporting information** to aid the judges in their selection of the award winner.

Only one (1) award per year may be given. The award need not be given each year.

A plaque will be presented to the winner at the Annual Meeting.

Mabel Brown was a college professor and a past president of the Wyoming State Historical Society and the Wyoming Historical Foundation. She continued to serve on several WSHS committees and the WHF board until her death in 2009.

For twenty years, she published *Bits and Pieces*, was the editor of *First Ladies of Wyoming, 1869-1990*, and authored seven of its chapters. For many years, she has given frequent historical talks throughout the entire state of Wyoming. In 1984, Governor Ed Herschler proclaimed her an honorary native of Wyoming.

Mabel Brown epitomized the characteristics for which this award is given and for those reasons, it has been named in her honor.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

This award is to be given as special recognition to a living Wyoming resident who over a long period of time, has made valuable contributions to the understanding and awareness of Wyoming and its history.

NUMBER OF AWARDS:

One (1) award may be given each year; however, it is not mandatory that an award be given every year in this category.

JUDGING CRITERIA:

Awards committee members will review each nomination carefully to determine if any are worthy of receiving this award.

L. C. BISHOP AWARD

The L. C. Bishop Award is made by the Wyoming State Historical Society to an organization or individual who has voluntarily contributed in a significant manner to preserving or recording the history of any part of a historical trail in Wyoming through preservation of a site, completed written research, cartography, or other means. The contribution should span a number of years.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, the nature of the work done, and where. All nominations must include adequate supporting information to aid the judges in their selection of the award winner.

Only one (1) award per year may be given. The award need not be given each year.

A plaque will be presented at the Annual Meeting.

L. C. Bishop, born at Fort Fetterman in 1885, became a county surveyor and then engineer, finally serving as Wyoming State Engineer from 1939 until 1957, when he retired. He was active in the study of Wyoming history. Bishop was a charter member of the Wyoming State Historical Society and extensively mapped many of the state's emigrant trails and stage, express and freight roads.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

This award is made to an organization or individual who has voluntarily contributed in a significant manner, over a number of years, to preserving or recording the history of any part of a historical trail in Wyoming through preservation of a site, completed written research, cartography, or other means.

NUMBER OF AWARDS:

One (1) award may be given each year; however, it is not mandatory that an award be given every year in this category.

JUDGING CRITERIA:

Awards committee members will review each nomination carefully to determine if any are worthy of receiving this award.

HENRYETTA BERRY MEMORIAL AWARD

The Henryetta Berry Memorial Award is made by the Wyoming State Historical Society to an individual or organization in recognition of their years of promoting Wyoming history among young people.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, the nature of the work done, when, and where. All nominations must include adequate supporting information to aid the judges in their selection of the award winner.

Only one (1) award per year may be given. The award need not be given each year.

A plaque will be presented at the Annual Meeting.

Henryetta Berry was a friend and co-worker of Lola Homsher. She joined the Wyoming State Historical Department in the early 1950s as an assistant to Miss Lola Homsher. In 1954 when Miss Homsher was Director of the Wyoming State Archives and Historical Department, Miss Berry was named Deputy Directory. When she left the Department in 1965, she was listed as Assistant Director.

Lola Homsher, born in Denver, enjoyed a long and fruitful career in the history profession in Wyoming. From 1951 until 1965, she served as Director of what is now the Wyoming State Archives. In this capacity, she served as Editor of *Annals of Wyoming* and was instrumental in the founding of the Wyoming State Historical Society. Before her death in 1986, Lola Homsher provided the Wyoming State Historical Society with an endowment fund specifying that an award recognize her friend and co-worker, Henryetta Berry.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

This award is made to an organization or individual in recognition of their promotion of Wyoming history among young people.

NUMBER OF AWARDS:

One (1) award may be given each year; however, it is not mandatory that an award be given every year in this category.

JUDGING CRITERIA:

Awards committee members will review each nomination carefully to determine if any are worthy of receiving this award.

JUDGE & MRS. PERCY W. METZ MEMORIAL AWARD

The Judge and Mrs. Percy W. Metz Memorial Award is made by the Wyoming State Historical Society to an individual or organization in recognition of outstanding contribution to the history of Wyoming in the field of photography or oral history, which may span many years.

Nomination shall be made by the Awards Committee chairperson utilizing a copy of the form (page 6) stating the name and address of the nominee, the nature of the work done, when, and where. All nominations must include adequate supporting information to aid the judges in their selection of the award winner.

Sample copies of the photographs or oral history tapes (or their transcripts if they have been transcribed) to accompany the nomination entry. These copies to be retained by the Wyoming State Historical Society.

Only one (1) award per year may be given. The award need not be given each year.

A plaque will be presented at the Annual Meeting.

Judge Metz served as a Wyoming district judge for nearly 40 years. Born in 1883 in Illinois, his family moved to Sheridan shortly thereafter. He received his law degree from the University of Nebraska, opened a law practice in Basin, and served as county and prosecuting attorney for Big Horn County from 1908 until 1913. In March 1913, Governor Joseph M. Carey appointed Metz as judge of the Fifth Judicial District at Basin. He served the district until his retirement in 1950. He died in 1964

Before her death in 1986, Lola Homsher provided the Wyoming State Historical Society with an

endowment fund specifying that this award for recognition of Judge and Mrs. Percy W. Metz.

JUDGING GUIDELINES & CRITERIA

WSHS RULES:

This award is made to an individual or organization in recognition of outstanding contribution to the history of Wyoming in the field of photography or oral history, which may span many years

NUMBER OF AWARDS:

One (1) award may be given, however it is not mandatory that an award be given each year in this category.

JUDGING CRITERIA:

Awards committee members will review each nomination carefully to determine if any are worthy of receiving this award.

MAURINE CARLEY MEMORIAL AWARD

The Maurine Carley Memorial Award is made by the Wyoming State Historical Society to an organization or an individual in recognition of an outstanding project in the field of historic preservation. A historic preservation project may span many years, and people are encouraged to submit projects that may represent Wyoming's diverse cultural heritage. Projects may be underway or shall have been completed within the last two years of being nominated for the award.

Possible nominations may include residential, commercial, public, religious, industrial, or institutional buildings, historic sites, trails, cemeteries, archaeological sites, and other places significant to Wyoming history. Preservation projects that focus on objects or items such as photographs, documents, antiques, or books are not eligible for the Maurine Carley Memorial Award. Oral history programs, or similar projects, are also not eligible for this award.

Preservation of sites on the National Register of Historic Places that comply with the Secretary of the Interior's *Standards for Historic Preservation* will be given special consideration. Sites not enrolled in the National Register may also be eligible for consideration. Generally, buildings or objects that have been moved from their original location are not eligible for listing in the National Register unless the location to which they have been moved is characteristic of the location on which they were originally constructed or sited. Although buildings or sites currently used or planned for a use other than that for which they were originally constructed may be considered for the Maurine Carley Award, these buildings or sites should retain features and characteristics that are strongly reminiscent of the original use. For example, a home converted for use as a bed and breakfast might retain these features and traits.

Nominations shall be made by a local chapter of the Wyoming State Historical Society, an individual member of the WSHS, or the Executive Board of the Wyoming State Historical Society. Nominations must include both a letter and a completed application. A letter to the Historic Preservation Committee, signed by an authorized representative of the local chapter or Executive Board, along with a completed application will fulfill these requirements.

Please note that materials submitted with the application, such as photographs, brochures, and newspaper and magazine articles, will not be returned; these materials should be copies, rather than the originals. Scanned photographs are acceptable. If the project has been listed in the National Register, then it should be noted on the application form, but copies of National Register nominations should **not** be sent with applications.

The Historic Preservation Committee of the Wyoming State Historical Society will review all complete applications that have been postmarked by the deadline and determine the recipient of the Maurine Carley Award. Usually, one award per year is given. However, if the Committee chooses, it may

give more than one award because of merit. All other nominations submitted may be eligible to receive special recognition. The award need not be given each year.

An inscribed plaque, a Schwiering print, and a monetary amount, as determined by the Historic Preservation Committee, will be presented to the winner(s) at the Annual Meeting of the Wyoming State Historical Society.

Maurine Carley, who was a long-time, active member of the Wyoming State Historical Society and acted as its treasurer for twenty years, was a recognized historian and writer. She was dedicated to the preservation of the history of Wyoming and shared this dedication in her writing and in serving as a trail guide for many State Historical Society treks.

Instructions for Completion of Maurine Carley Memorial Historic Preservation Award Application

Please complete the application in full. Additional copies of the application may be obtained from the Wyoming State Historical Society Executive Secretary Linda Fabian at linda@dancewyoming.com or 307.322.4237.

If you have questions about the award or completion of the application, please contact the WSHS Awards Chair, Judy Musgrave, at judy@musgravemt.com or 307.751.1919, or you may contact Linda Fabian as listed above.

**Send the completed application packet to Judy Musgrave at
850 Sibley Circle, Sheridan, WY 82801. Entries must be postmarked on
or before April 30 of each year.**

Please make certain that all requested materials are included in your nomination package. The nomination package must include the **original application plus four copies of the application**. Please remember that no application materials will be returned. Use the checklist below.

Maurine Carley Memorial Award Nomination Application Packet Checklist:

- Letter to the Historic Preservation Committee with appropriate signature(s).
- Completed cover sheet with appropriate signatures.
- Project description of no more than five typed pages. Please use a minimum of an 11 point font, with one-inch margins.
- No more than **10 non-returnable** photographs or slides of the project.
- No more than **5 non-returnable** support materials, such as copies of newspaper or magazine articles, brochures, etc.
- The original, plus four copies of all of the above.

DEADLINE: MUST BE POSTMARKED BY APRIL 30 OF CURRENT YEAR

(COVER SHEET)
WYOMING STATE HISTORICAL SOCIETY
MAURINE CARLEY MEMORIAL HISTORIC PRESERVATION AWARD

Name of property being nominated: _____

Address of property being nominated: _____

City, county, and zip code: _____

Nomination submitted by (local WY State Historical Society Chapter or WY State Historical Society Executive Board):

Contact Person's Name and Address: _____

Contact Person's Telephone Number: _____

National Register: Is the property listed in the National Register of Historic Places? (For more information about the National Register, contact the State Historic Preservation Office, 2301 Central Ave., Cheyenne, WY 82002; 777-5656.) ___ Yes ___ No

Name on check: If your entry wins the Maurine Carley Award, what name should appear on the check?

Name on plaque: If your entry wins the Maurine Carley Award, what name should appear on the plaque?

Owner's signature: Please have the property owner read the following statement and obtain the owner's signature.

I approve of this application for the Maurine Carley Award and authorize the Wyoming State Historical Society to publicize the project, if my preservation project wins.

Owner's Signature

Date

Signature of an officer of a local chapter affiliated with the Wyoming State Historical Society or an authorized member of the Wyoming State Historical Society's Executive Board. Please obtain the signature of an officer of the local historical society chapter nominating the project. (For information about local chapters, contact the WSHS Executive Secretary Linda Fabian at linda@dancewyoming.com or 307.322.4237.)

Officer's Signature

Date

MAURINE CARLEY MEMORIAL AWARD
NOMINATION PROJECT SUMMARY AND SUPPORTING MATERIALS

PROJECT SUMMARY: Please briefly describe the project that is being nominated. Include a brief history of the property.

- Describe the condition of the property before preservation efforts took place, and describe the property as it looks today. Photographs are encouraged.
- If the property is listed in the National Register, what year was it listed?
- Under what National Register criterion was the property nominated?
- If the property is not listed in the National Register, is it eligible for listing?
 - In order for the property to be eligible for listing, a Determination of Eligibility must have been prepared by a qualified professional, and accepted by the State Historic Preservation Office, or the State Historic Preservation Office must have determined the property eligible for listing; please indicate who prepared the Determination of Eligibility or when the State Historic Preservation Office determined the property is eligible for listing.
- Describe how the preservation effort complied with the Secretary of the Interior's Standards for Historic Preservation, if applicable. (For more information on the Secretary of the Interior's Standards, contact the State Historic Preservation Office, 2301 Central, Cheyenne, WY 82002; 307.777.5656.
- Was the project accomplished with the advice of the State Historic Preservation Office or a historic architect/architectural historian?
- Was the project a public or a private effort?
- How was the project funded?
 - Did the project receive any funding from grant sources, such as the Wyoming State Historic Preservation Office or the National Trust for Historic Preservation?
 - Did the property owner use federal tax credits for historic rehabilitation?
- Is the project completed?
 - If so, when was the project completed?
 - If not, what are the plans for completing the project in the future?

Remember, your project summary should be no more than five typed pages, using a minimum of an 11-point font, with one-inch margins.

SUPPORTING MATERIALS:

Include no more than **10 non-returnable** photographs or slides of the project. Scanned photos and good copies of photos made on a copier are acceptable.

If you wish, you may also include no more than **5 non-returnable** copies of other materials that explain or illustrate the project. These may include newspaper or magazine articles, brochures, etc.

GUIDELINES FOR EVALUATING MAURINE CARLEY APPLICANTS

Each application will be evaluated or rejected depending on the following criteria.

****Committee Members: Please complete a form for each application and sign the form.**

Name of Project: _____

1. Thoroughness of the application. Possible 10 points.

Point Value Given: _____

2. Enrolled in National Register - Automatic 10 points

Eligible for National Register - 8 points

Other significant points

Point Value Given: _____

3. Was the project completed according to the Secretary of the Interior's Standards? The following is a list of the Secretary Standards.

- a. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- b. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- c. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
- d. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- e. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
- f. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old design, color, texture, and the other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
- g. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
- h. Significant archeological resources affected by a project shall be protected and preserve. If such resources must be disturbed, mitigation measures shall be undertaken.
- i. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- j. New additions and adjacent or related construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Possible 15 points.

Point Value Given: _____

4. Demonstrated community involvement and support. Possible 5 points.

Point Value Given: _____

TOTAL POINT VALUE (possible 40 points): _____

REJECTION CRITERIA

If answers to any of the following questions are affirmative, then the application needs to be rejected.

1. Was the project completed over two years ago?
2. Did the applicant miss the April 30 deadline?
3. Was the application submitted without input from the local historical society or the Executive Board of the Wyoming State Historical Society?

Should this application be rejected? Yes ___ or No ___

****Signature of the Evaluator** _____

OUTSTANDING PRESERVATION PROJECT AWARD

The Outstanding Preservation Project Award is made by the Wyoming State Historical Society to an organization or an individual in recognition of an outstanding project in the field of historic preservation that does not focus on the physical preservation of a historic building or site. Those projects that do focus on the physical preservation of a historic building or site may qualify for the Wyoming State Historical Society's Maurine Carley Award.

Projects eligible for the Outstanding Preservation Project Award focus on the preservation of objects or items such as photographs, documents, films, or books that are significant to Wyoming's history. For example, the preservation of historic photographic plates may qualify for this award. On the other hand, the preservation of equipment or tools may qualify for the award, such as the restoration of a historic wagon.

Projects may be underway or shall have been completed within the last two years of being nominated for the award. Please note that materials submitted with the application, such as photographs, brochures, and newspaper and magazine articles, will not be returned; these materials should be copies, rather than the originals. Scanned photographs are acceptable.

Nominations shall be made by either a local chapter of the Wyoming State Historical Society, an individual member of the WSHS, or the Executive Board of the Wyoming State Historical Society. Nominations must include both a letter and a completed application. A letter to the Historic Preservation Committee, signed by an authorized representative of the local chapter or Executive Board, along with a completed application will fulfill these requirements.

The Historic Preservation Committee of the Wyoming State Historical Society will review all complete applications that have been postmarked by the deadline and determine the recipient of the Outstanding Preservation Project Award. Usually, one award per year will be given. However, if the Committee chooses, it may give more than one award because of merit. All other nominations submitted may be eligible to receive special recognition. The award need not be given each year.

An inscribed plaque, a Schwiering print, and a monetary amount, as determined by the Historic Preservation Committee, will be presented to the winner(s) at the Annual Meeting of the Wyoming State Historical Society.

Entries must be postmarked on or before **April 30** of each year.

INSTRUCTIONS FOR COMPLETING OUTSTANDING PRESERVATION PROJECT AWARD APPLICATION

Please complete the application in full. Additional copies of the application may be obtained from the Wyoming State Historical Society Executive Secretary Linda Fabian at linda@dancewyoming.com or 307.322.4237.

If you have questions about the award or completion of the application, please contact the WSHS Awards Chair, Judy Musgrave, at judy@musgravemt.com or 307.751.1919, or you may contact Linda Fabian as listed above.

Send the completed application packet to Judy Musgrave at 850 Sibley Circle, Sheridan, WY 82801. Entries must be postmarked on or before April 30 of each year. the completed application packet to Judy Musgrave at 850 Sibley Circle, Sheridan, WY 82801.

Please make certain that all requested materials are included in your nomination package. The nomination package must include the original application, plus four copies of the application. Please remember that no application materials will be returned. Use the checklist below.

**Outstanding Preservation Project Award Nomination Application
Packet Checklist:**

- ____ Letter to the Historic Preservation Committee with appropriate signature(s).
- ____ Completed cover sheet with appropriate signatures.
- ____ Project description of no more than five typed pages. Please use a minimum of an 11-point font, with one inch margins.
- ____ No more than **10 non-returnable photographs or slides** of the project.
- ____ No more than **5 non-returnable support materials**, such as copies of newspaper or magazine articles, brochures, etc.
- ____ The original, plus four copies of all of the above.

DEADLINE: MUST BE POSTMARKED BY APRIL 30 OF CURRENT YEAR

(COVER SHEET)
WYOMING STATE HISTORICAL SOCIETY
OUTSTANDING PRESERVATION PROJECT AWARD

Nomination submitted by (local WY State Historical Society Chapter or WY State Historical Society Executive Board):

Name of project being nominated: _____

Location of project being nominated: _____

City, county, and zip code: _____

Contact Person's Name and Address: _____

Contact Person's Telephone Number: _____

Name on check: If your entry wins the Outstanding Preservation Award, what name should appear on the check?

Name on plaque: If your entry wins the Outstanding Preservation Award, what name should appear on the plaque?

Owner's signature: Please have the project owner or a representative of the project owner, such as a county library, read the following statement, and obtain the owner's signature.

I approve of this application for the Outstanding Preservation Award and authorize the Wyoming State Historical Society to publicize the project, if my preservation project wins.

Owner's Signature

Date

Signature of an officer of a local chapter affiliated with the Wyoming State Historical Society or an authorized member of the Wyoming State Historical Society's Executive Board. Please obtain the signature of an officer of the local historical society chapter nominating the project. (For information about local chapters, contact the WSHS Executive Secretary Linda Fabian at linda@dancewyoming.com or 307.322.4237.)

Officer's Signature

Date

OUTSTANDING PRESERVATION PROJECT AWARD **NOMINATION PROJECT SUMMARY AND SUPPORTING MATERIALS**

PROJECT SUMMARY:

Please briefly describe the project that is being nominated.

- Include a brief history of the project.
- Describe the condition of any items or materials being preserved through the project before preservation efforts took place, and describe how the project has insured the preservation of these materials or items.
- Was the project accomplished with the advice of any professionals with expertise in the project materials or items?
- Was the project a Public or a private effort?
- How was the project funded?
 - Did the project receive any funding from grant sources?
- Is the project completed?
 - If so, when was the project completed?
 - If not, what are the plans for completing the project in the future?

Remember, your project summary should be no more than five typed pages, using a minimum of an 11-point font, with 1-inch margins.

SUPPORTING MATERIALS:

Include no more than **10 non-returnable photographs or slides** of the project. Scanned photos and good copies of photos made on a copier are acceptable.

If you wish, you may also include no more than **5 non-returnable copies** of other materials that explain or illustrate the project. These may include newspaper or magazine articles, brochures, etc.

Mail all WSHS Award nominations detailed in this 2012 Awards Manual to:
Judy Musgrave
850 Sibley Circle
Sheridan, WY 82801