

**WYOMING STATE HISTORICAL SOCIETY
LOLA HOMSHER ENDOWMENT FUND**

RULES FOR RESEARCH GRANTS – See separation application form

1. Grants of up to \$2,500, contingent upon availability of funds, will be awarded for projects that research, preserve and promote Wyoming history. Topic must be Wyoming related with an emphasis on original research. Wyoming residents will be given preference. If an organization applies, one person must be designated as project director.
2. Applications must submit four (4) copies of proposal to Mary Kelley, Committee Chair, before the end of February. Proposal should not be more than four typed pages (excluding a brief personal resume), and must include the following.
 - a. Applicant contact information, including position if applicable.
 - b. Statement of Purpose
 - c. Description of how project will be carried out.
 - d. Explanation of project value to Wyoming's history.
 - e. Explanation of how the public will benefit.
 - f. Brief narrative on how much the project will cost, and how research grant funds will be expended.
 - g. A separate page can be included for a brief resume, including background and qualifications.
 - h. Letters of support can be submitted, but are not required.
3. A check for total approved grant funds will be sent after committee approves proposal. Acceptable uses of grant funds include travel expenses, supplies, postage and telephone expense.
4. Committee reserves the right not to grant any funds in any given year.
5. Guidance for these grants will come from the Homsher committee of the Wyoming State Historical Society.
6. The committee will make its decision and notify ALL applicants of the outcome by June 1.
7. The award also includes a complimentary one-year membership in the Wyoming State Historical Society. If applicant is already a member, then their membership will be extended for one year.
8. The Society will send press releases statewide, and to recipient hometown, and/or other specialty publications.

RECIPIENT RESPONSIBILITY

1. Upon receipt of the funds, recipient will send a letter of acknowledgement to the committee chair and/or the Executive Secretary.
2. All projects must be completed in one year. An extension is allowable under extenuating circumstances.
3. Upon completion of the project a final report of not more than three (3) typed pages must be submitted. The report must include narrative description of the project, description of how the funds were spent and a courtesy copy of the final project, i.e. book, DVD, etc.
4. The Wyoming State Historical Society must be acknowledged in all aspects of the project, i.e. publicity, forewords, etc.
5. Written projects may be considered for publication in the Society's scholarly journal, *Annals of Wyoming: The Wyoming History Journal*.