



2024

Awards Manual

For the Award Period 2023

The awards period is January 1 to December 31, 2023. Books must have been published during that period to be eligible for a 2024 award. All student awards shall be completed during the school year.



MISSION

The Wyoming Historical Society encourages the study of Wyoming History. We believe to study the past is to understand the present and prepare for the future.

VISION

Our vision is to ensure that Wyoming's past remains accessible to present and future generations.

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Forword

The Wyoming Historical Society awards program recognizes efforts to preserve Wyoming history. Awards candidates will have written, published, and copyrighted works pertaining to Wyoming history or will have made significant contributions in historical compilations for which adequate publisher markets do not exist.

The awards program also recognizes significant contributions in other areas of historical activity.

The Society encourages every member, through personal contact with chapter presidents and other Society members, and/or publicity in the media, including *Wyoming History News*, to nominate individuals or groups who have made significant contributions for awards.

Award nominations will be displayed at the annual meeting. Each nominating chapter should designate an individual to retrieve the chapter nominations following the awards luncheon.

The Society's Executive Director will post each year's recipients on the Society's website at www.wyshs.org.

Interested persons may, with the approval of the Wyoming Historical Society Executive Board, contribute to Wyoming history by establishing and donating to an award that would become part of this program and be administered by the Society. The donor may specify the rules for the award and designate what the award will be. For details contact Society headquarters at P. O. Box 247, Wheatland, WY 82201, preferably via e-mail to executivedirector@wyshs.org.

Awards Committee

The committee's duty is to judge nominations in accordance with rules established by the Society's Executive Committee. The Executive Committee appointed the following members to the 2023-2024 awards committee: Jessica Flock, Chair; Beki Speas, Sheridan; Korina Ike, Huelett, Bob Townsend, Atlantic City.

The awards committee may move nominations to other categories.

The awards committee may award an Honorable Mention in any or all categories.

The awards committee will meet in July to judge the nominations.

The awards committee may nominate and make awards on its own when no chapter or individual has nominated a project or activity worthy of an award in a category.

At the award committee's discretion, an award may not be given in a category if the committee feels none of the nominations are worthy of an award. Committee decisions are final.

The chair will compile a list with the name of the award, the award winner's name, who made the nomination, the committee's reason for its selection, and contact information (i.e., the chapter's and the award winner's address, phone number and/or e-mail address).

The committee chair will present certificates, plaques, and other awards at the annual meeting.

Awards Program Rules

The awards period is January 1 to December 31, 2023. Books must have been published, and projects completed during that period to be eligible for a 2024 award. All student awards shall be completed during the school year.

Recognized activities are publications, exhibits, and other projects related to Wyoming history. Books must have been published during the year prior to the nomination.

County chapters submit nominations. Chapters are urged to use awards as a means to honoring members, projects, researchers, historians, students, and teachers.

Society members who reside in counties with no county chapter may submit nominations.

Submit one nomination per category except in cases where more than one award may be given (e.g., one award is given in the Publications-Reference category so a chapter or individual may submit one nomination).

Nomination package contents (Submit all parts of the nomination simultaneously.)

1. Complete the 2024 Nomination Form on Page 6 for each nomination (You may request an electronic copy of the form (in Word) from the Society via email to executivedirector@wyshs.org.)
2. Include adequate supporting documentation to aid the awards committee in its selection (some awards require specific additional information)
3. Submit the support materials required by each type of awards category.
4. Include a cover letter and list of all county nominees.

Support materials

Print publication nominations include a copy of the publication. Printed materials will not be returned but will be donated to the local library of the chapter hosting the annual meeting.

Fine art nominations (e.g., paintings, sculpture, etc.) include color photos of the piece, not the original.

Online nominations (i.e., website, social media) include a link to the site on the nomination form. Do not include printed materials.

Documentary nominations must include an audio or visual copy, as appropriate, of the production.

For young historians, each competing student may consult with teachers and/or parents to determine a project topic, which can be based on new or previously unpublished information obtained through interview or research, or the project can be a creative presentation of previously known facts. The Society encourages History Day formatted projects such as documentaries, exhibits, performances, websites, as well as traditional essays along with their supporting written materials.

Submissions and Nomination Deadlines

Nominations for all except the two preservation awards

Submit To:

Jessica Flock
Awards Committee Chair
1613 E. Custer
Laramie WY 82070

thepaddlehouse@gmail.com
307.760.7643

Postmark nominations, *except student awards*, **no later than April 30, 2024.**

Publications and activity projects: Due to the time needed for each committee member to read the nominated materials, please submit the nomination and a copy of the publication or activity project as early as possible.

Postmark student award nominations **no later than June 1, 2024.** The home address of the nominee must be included.

Nominations for the two preservation awards:

Maurine Carley Memorial Preservation Award and Outstanding Preservation Award Project

Submit electronically to:

Andrea Lewis, Historic Preservation Committee Chair

Flute42@yahoo.com

no later than April 30, 2024.

Nominations received after the deadline, or those which do not receive awards in one year may be nominated for a different award in another year, if eligible.

2024 Nomination Form (Make copies, as necessary. Print in ink or type)

Award or Title (e.g., Publications: Book-fiction; Fine Arts; L. C. Bishop Award)

Award nominee's name

Nominee's Mailing Address –city, state, zip (*Note: student's home address and parental email is mandatory.*)

Nominee's email and telephone (personal and/or guardian email required)

For student/teacher awards add the name of parent, teacher, grade, school, and city.

Nominating chapter or individual (include chapter's award chair, if applicable)

Mailing Address – street, city, state, zip

E-mail & telephone.

Publicity information (i.e., reason this person/project is nominated) (add sheet if needed)

Date and signature of chapter awards chair or nominating individual.

Publications Awards

Books

Submit the Nomination Form and one copy of the published work.

Awards recognize significant contributions to Wyoming history.

Fiction (1 Award)

- On a Wyoming Subject or locale

Non-Fiction (2 Awards)

- On a Wyoming Subject or locale

Biography or Autobiography (1 Award)

- On a living or deceased resident of Wyoming

Self-Published Work (1 Award)

- In one of the above categories

Single Chapter in a Non-Fiction, Biographical, or Autobiographical Book (1 Award)

- An anthology containing sections by several authors on a Wyoming subject or locale.

Poetry (1 Award)

- Single poem or a book of poetry written on a Wyoming subject or locale.

Reference Work on a Wyoming Subject or Locale (1 Award)

Judging Criteria

- Historical Accuracy: In your judgment and to the best of your knowledge, is the information presented in this book accurate?
- Completeness of Coverage: Is the subject covered so it gives the reader a complete picture?
- Quality of Writing: Is the information presented in a way that makes for enjoyable reading?
- Usefulness: Does the book have a table of contents, footnotes/endnotes, lists of sources and an index?
- Attractiveness: Is the book designed and printed in such a way as to make it visually appealing?
- Importance: Does it fill a void in published Wyoming history, or does it provide significant new information about subject matter that has been covered previously?

Pamphlets, Brochures, Newsletters, and Calendars

Submit the Nomination Form and one copy of the published work.

Awards relate to Wyoming history.

Pamphlet (1 Award)

- On a Wyoming subject or locale, less than 80 pages

Brochures (1 Award)

- On a Wyoming subject or locale, less than 12 pages

Newsletters (1 Award)

- On Wyoming historical subject matter, less than 24 pages

Calendar (1 Award)

- On a Wyoming subject or locale

Judging Criteria

- Historical Accuracy: In your judgment, and to the best of your knowledge, is the information presented accurate?
- Quality of Writing: Is the information presented in a way that makes for enjoyable reading for the average reader of the publication in which the material is printed?
- Importance: Does the nominated pamphlet, brochure, newsletter, or calendar provide an appealing fresh look at information that may have been published earlier?
- Attractiveness: Is the pamphlet, brochure, newsletter, or calendar designed and printed in such a way as to make it visually appealing?
- Newsletter Note: In the case of the newsletters, a significant part, but, by its very nature, not the entire content of the publication must be historical in nature.

Magazines and Newspapers

Submit the Nomination Form and one copy of the published work.

Magazines (1 Award)

- A magazine that contributed to Wyoming history

Newspapers (1 Award)

- A newspaper that contributed to Wyoming history

Judging Criteria

- Historical Accuracy: In your judgment, and to the best of your knowledge, is the information presented accurate?
- Quality of Writing: Is the information presented in a way that makes for enjoyable reading for the average reader of the publication in which the material is printed?
- Importance: Does the nominated magazine or newspaper article provide an appealing fresh look at information which may have been published earlier?

Internet Website (1 Award)

Submit the Nomination Form. Do not submit hard copies. Judges will review the website.

Awards recognize the designer of a website relating to Wyoming history.

- The Internet website shall have been created or updated with at least 50% updated content during the current awards year.
- The website may have been created by an individual or group of individuals. No website may be nominated more than twice.
- The content of the website must be historically noteworthy and related to Wyoming or local history.

Judging Criteria

- Historical Accuracy: In your judgment, and to the best of your knowledge, is the information presented accurate?
- Quality of Writing: Is the information presented in a way that makes for easy navigation of the website for the average internet user?
- Importance: Does the nominated website provide added information or an appealing fresh look at previously published information?

Social Media (1 Award)

Submit the Nomination Form. Do not submit hard copies. Judges will review the site.

Awards recognize social media that made a significant contribution to Wyoming history (i.e., blogs, Facebook pages/groups, Twitter pages, Instagram profiles, etc.).

- The page shall have been created or updated, posting updated content weekly during the current awards year.
- The page may have been created by an individual or group of individuals. No social media may be nominated more than twice.

Judging Criteria

- Historical Accuracy: In your judgment and to the best of your knowledge, is the information presented on the page accurate?
- Completeness of Coverage: Is the subject covered so it gives the reader a complete picture?
- Quality of Writing: Is the information presented in a way that makes for enjoyable reading?
- Attractiveness: Is the page professional?
- Importance: Does it fill a void in published Wyoming history, or does it provide significant current information about subject matter, which has already been covered in published materials?

Audio or Visual Documentary Awards

Submit the Nomination Form and one copy for viewing or listening.

Awards recognize professionals or non-professionals who have made an outstanding contribution to Wyoming history by developing documentary material in the audio-video field.

Professional (up to 2 Awards)

- Audio and Audio/Visual
- To an individual or individuals, television station, film production company, radio station, or any for-profit organization that has developed documentary material in the audio-video or computer-generated field.

Non-Professional (up to 2 Awards)

- Audio and Audio/Visual
- To individuals or groups who have developed documentary material in the audio-video or computer-generated field.

Judging Criteria

- **Historical Accuracy:** In your judgment, and to the best of your knowledge, is the information presented accurate?
- **Quality of Writing:** Is the information presented in a way that gives the viewer or listener a complete picture?
- **Quality:** Is the information presented in a way that makes for enjoyable viewing or listening?
- **Usefulness:** Does the audio or audio/video tape have useful value in promoting Wyoming history or for use as a teaching tool?
- **Importance:** Does it provide added information about Wyoming history, or does it provide an appealing fresh look at already existing information?

Fine Arts Awards (up to 4 Awards)

Submit the Nomination Form and color photos of the piece, not the original.

Awards recognize outstanding accomplishment in the field of fine arts that result in the promotion, depiction, recognition, or preservation of Wyoming history.

Judging Criteria

- In addition to artistic quality, historical significance and accuracy will be major considerations. In the case of a painting or other work of art portraying a historical event, does it do so accurately?

Student Awards – Young Historian Awards

Submit the Nomination Form, color photos of the project or product, and supporting materials.

Awards recognize original projects in Wyoming history by students in Wyoming elementary, junior high and high schools. Projects produced are to be based on new or previously unpublished information obtained through interview or research or can be a creative presentation of previously known facts or information. **If a project board or exhibit is nominated, the nomination should include copies of the corresponding written material included on the board to ensure that the entire exhibit can be judged. This is a monetary award.**

A county chapter may nominate three (3) projects in each grade grouping.

First Place (1 Award in each age group) Grades 3rd – 5th, 6th – 8th, and 9th – 12th - \$100 and a certificate

Second Place (1 Award in each age group) Grades 3rd – 5th, 6th – 8th, and 9th – 12th - \$75 and a certificate

Third Place (1 Award in each age group) Grades 3rd – 5th, 6th – 8th, and 9th – 12th - \$50 and a certificate

Judging Criteria

- Historical Accuracy: In your judgment, and to the best of your knowledge, is the information presented in this project accurate?
- Completeness of Coverage: Is the subject covered in a way that gives the reader a complete picture?
- Quality of Presentation: Is the information presented in a way that makes for enjoyable access to information?
- Usefulness: Does the project have footnotes/endnotes or lists of sources? Does it have an index?
- Attractiveness: Is the material presented in such a way as to make it visually appealing?
- Originality: Does the project contain information developed through research or does it repeat previously written information in a creative way?

Student Awards – Junior Activities Awards

Submit the Nomination Form, color photos (if appropriate) and supporting materials.

Offered to Wyoming youth in four categories:

- Research and exploration of a historic site in their county, which may lead to the marking of a site.
- Participation in the activities and programs of a chapter of the Wyoming Historical Society.
- Establishment of a junior history organization.
- Educational activities which promote, with study and projects, the understanding and knowledge of local and/or state history.

First Place (1 Award in each age group) Grades 3rd – 5th, 6th – 8th, and 9th – 12th earn \$100 and a certificate.

Second Place (1 Award in each age group) Grades 3rd – 5th, 6th – 8th, and 9th – 12th earn \$75 and a certificate.

Third Place (1 Award in each age group) Grades 3rd – 5th, 6th – 8th, and 9th – 12th earn \$50 and a certificate.

Judging Criteria

- **Research and Exploration:** This should be given to an individual or group who has explored and researched a historic site in their county, which may lead to the marking of a site.
- **Chapter Participation:** An individual must show outstanding participation in the activities and programs of a chapter of the Wyoming Historical Society.
- **Establishment of Organization:** An individual in this category must establish a junior history organization within the state.
- **Educational Activities:** An individual must promote, with study and projects, the understanding and knowledge of Wyoming history.

Student Awards – Collegiate Historian Awards

Submit the Nomination Form, color photos of the project or product, and supporting materials.

Awards recognize original projects in Wyoming history by degree-seeking college students in Wyoming. Projects are to be based on original research.

- The county chapter may nominate three (3) projects in each grouping.
- Projects include research papers, posters, and documentaries.

First Place (1 Award) Individual or group projects will earn \$100 and a certificate.

Second Place (1 Award) Individual or group projects will earn \$75 and a certificate.

Third Place (1 Award) Individual or group projects will earn \$50 and a certificate.

Judging Criteria

- Historical Accuracy: In your judgment, and to the best of your knowledge, is the information presented in this project accurate?
- Completeness of Coverage: Is the subject covered in a way that gives the reader a complete picture?
- Quality of Presentation: Is the information presented in a way that makes for enjoyable access to information?
- Usefulness: Does the project have footnotes/endnotes or lists of sources? Does it have a reference section?
- Attractiveness: Is the material presented in such a way as to make it visually appealing?
- Originality: Does the project contain information developed through research or does it repeat previously written information in a creative way?

Activities Award (1 Award)

Submit the Nomination Form and supporting materials.

Awarded to:

- An individual or group making a significant contribution to Wyoming history through a well-planned, well-conducted tour or tours to a historic site/sites in Wyoming.
- An outstanding education project which furthers the understanding and knowledge of local and state history.
- An individual or group promoting museum activities.
- An individual or group promoting restoration or interpretation of a local historic site or sites.
- An individual or group preparing a Wyoming family history project.

Judging Criteria

- **Tour:** Show a significant contribution to Wyoming history by providing a well-planned, well-conducted tour to a historic site. The Annual Trek is eligible for nomination as well as all chapter treks.
- **Educational:** The individual or group must further the understanding and knowledge of local and state history.
- **Museum Activities:** The individual or group must show promotion of museum activities.
- **Historic Preservation:** The individual or group must show restoration or interpretation of a local historic site or sites.
- **Wyoming Family History Project:** The information presented must connect the importance of the family history to Wyoming history.

Annual Services Awards (up to 3 Awards)

Submit the Nomination Form and supporting materials.

Awarded to Society members in recognition of outstanding services to the Society.

Judging Criteria

Awards committee members will review each nomination to determine if any of the nominations are worthy of an award. Nominations must include adequate supporting information to aid the judges in their selection of the award winners.

Chapter Awards

Submit the Nomination Form and the additional information required on page 17.

Awards are made to provide financial assistance to Society chapters for historical projects: complete, incomplete, or proposed.

A brief oral report will be made to the Society at the next Annual meeting on the progress of the project funded by each Chapter Award and a written report shall be submitted at the same time to the Society's Executive Board for record purposes. Upon completion of the project, send a summary report to the current awards chair or to the Wyoming Historical Society to the attention of the WHS Executive Director Aley Philp.

- Chapters in good standing are eligible for these awards.
- Funds awarded for a specific project must be used for that project.
- Chapters may apply for more than one award (i.e., Homsher Grant and Chapter Award), but the awards will not exceed the total project cost.

First Place (1 Award) - \$750 prize

Second Place (1 Award) - \$500 prize

Third Place (1 Award) - \$300 prize

Judging Criteria

- Merit: Is the proposal well planned? Does the chapter have a clear idea of what it wants to accomplish?
- Need: Are there other sources of financial support for the project? Is financial support critical to the success of the project?
- Historical Value: Will the result of the project be valuable to the community, county or state?

Chapter Award Summary Application Format

WHS Affiliated Chapter:

Date:

Address:

1. Brief project description:
2. Reason for choice of project:
3. Describe the involvement of the community and/or other community groups or organizations in this project:
4. Total cost or projected cost of the project:
5. How will the project be funded?
6. Outline the permanent results of the project (tangible and intangible) as beneficial to Wyoming history:

Chapter President:

Address:

E-mail or Telephone:

Chapter Awards Chairperson:

Address

E-mail or Telephone:

Please type or print all information. Include no more than two additional pages of narrative. Develop your own form making sure the above criteria are used.

Clara M. & Henry E. Jensen Outstanding Wyoming Teacher Award **(1 Award)**

Submit the Nomination Form and supporting materials.

Award is made to a Wyoming teacher in recognition of outstanding performance in teaching Wyoming history in the classroom.

The recipient receives \$250, a plaque, and a plaque for the recipient's school.

Judging Criteria

Awards committee members will review each nomination to determine a winner.

Mabel Brown Cumulative Contribution Award (1 Award)

Submit the Nomination Form and supporting materials.

Award is given as special recognition to a living Wyoming resident who over an extended period, has made valuable contributions to the understanding and awareness of Wyoming and its history.

The recipient receives \$250.00 and a plaque.

Judging Criteria

Awards committee members will review each nomination to determine a winner.

L.C. Bishop Award (1 Award)

Submit the Nomination Form and supporting materials.

Award is made to an organization or individual who has voluntarily contributed in a significant manner, over several years, to preserving or recording the history of any part of a historical trail in Wyoming through preservation of a site, completed written research, cartography, or other means.

The recipient receives \$250.00 and a plaque.

Judging Criteria

Awards committee members will review each nomination to determine a winner.

Henryetta Berry Memorial Award (1 Award)

Submit the Nomination Form and supporting materials.

Award is made to an organization or individual in recognition of their promotion of Wyoming history among young people.

The recipient receives \$250.00 and a plaque.

Judging Criteria

Awards committee members will review each nomination to determine a winner.

Judge & Mrs. Percy Metz Memorial Award (1 Award)

Submit the Nomination Form and supporting materials, including copies of the photographs or oral history tapes (or their transcripts if they have been transcribed). The Wyoming Historical Society will retain these copies.

This award is made to an individual or organization in recognition of outstanding contribution to the history of Wyoming in the field of photography or oral history, which may span many years.

The recipient receives \$250.00 and a plaque.

Judging Criteria

Award committee members will review each nomination to determine a winner.

Maurine Carley Memorial Historic Preservation Award (1 Award)

Maurine Carley, a recognized historian and writer, was a long-time, active member of the Wyoming Historical Society and served as treasurer for twenty years. She was dedicated to the preservation of the history of Wyoming and shared this dedication in her writing and in serving as a trail guide for many Historical Society Treks.

Submit electronic nominations according to the instructions on page 21.

Award is made to an organization or an individual in recognition of an outstanding project in the field of historic preservation. A historic preservation project may span many years, and people are encouraged to submit projects that may represent Wyoming's diverse cultural heritage. Projects may be underway or shall have been completed within two years the nomination.

Possible nominations may include residential, commercial, public, religious, industrial, or institutional buildings, historic sites, trails, cemeteries, archaeological sites, and other places significant to Wyoming history. Projects that focus on objects or items such as photographs, documents, antiques, or books, and oral history programs or similar projects are not eligible.

Preservation of sites on the National Register of Historic Places (NRHP) that comply with the Secretary of the Interior's *Standards for Historic Preservation* will be given special consideration. Sites not enrolled in the NRHP may be eligible for consideration.

Buildings or objects that have been moved from their original location are generally not eligible for listing in the NRHP. These buildings or sites currently used or planned for a use other than that for which they were originally constructed may be considered for the award. These buildings or sites should retain features and characteristics strongly reminiscent of the original use. For example, a home converted for use as a bed and breakfast might retain these features and traits.

A Society chapter or the Society's executive board may submit nominations.

Nominations and materials submitted with the nomination, such as photographs, brochures, and newspaper and magazine articles, must be electronically processed and sent by e-mail.

The Historic Preservation Committee will use the information on Page 23 to determine the recipient.

The Society's historic preservation committee will review applications. The committee may give more than one award. Other nominations may be eligible to receive special recognition.

The recipient receives \$300 and a plaque.

The chair will document the name of the award, the award winner, who made the nomination, the committee's reason for its selection, and contact information (i.e., the chapter's and the award winner's address, phone number and/or e-mail address).

The chair will present plaques and monetary awards at the annual meeting.

Instructions for Completing the Nomination for the Maurine Carley Memorial Historic Preservation Award

Complete the award cover sheet. You may obtain additional copies from the Wyoming Historical Society Executive Director Aley Philp at executivedirector@wyshs.org or 307.322.3014.

If you have questions about the award or completion of the nomination, please contact Andrea Lewis, Chair, Historic Preservation committee, at flute42@yahoo.com, or you may contact Society headquarters at 307.322.3014 or executivedirector@wyshs.org.

Include the following checklist items in the nomination package:

___ Cover sheet on page 22, with signature(s)

___ Letter to the historic preservation committee with signature(s).

___ Project description of up to five typed pages. Use at least 11-point font and one-inch margins.

Briefly describe the property being nominated, including the following information:

- A brief history of the project.
- A description of the condition of the property prior to the preservation activity and efforts undertaken to preserve the site and/or structure. Include information regarding experts who may have been involved in the process.
- An overview of the preservation accomplishments and benefits to the public.
- An explanation of public and/or private involvement and funding sources.
- A summary of project completion date(s) and/or plans to complete in the future.

___ Up to 16 photographs. Provide clear images of the site and/or building(s), including up to five before, five during, five after of interior and exterior. Label each image with date and description. Include a separate photo of the final project that shows the entire building and landscape (not so far back that the building cannot be seen).

___ Up to five single page support materials, such as copies of newspaper or magazine articles, brochures, etc.

Maurine Carley Memorial Historic Preservation Award (Cover sheet)

Name and address of property being nominated:

Address of person(s) being nominated:

Email/Phone of person being nominated:

Email/Phone of person submitted nomination:

National Register of Historic Places: Is the property listed? ___ Yes ___ No
(Not sure? Contact the State Historic Preservation Office (307.777.7697))

Name to appear on check for award winner:

Name to appear on the plaque for award winner:

Owner's signature: Have the property owner read the following statement and sign the form. I approve of this award nomination and authorize the Wyoming Historical Society to publicize the project, if my preservation project wins.

Owner's Signature

Date

Signature of county chapter officer or a member of the Wyoming Historical Society's executive board. (For information about county chapters, contact the WHS Executive Director Aley Philp at executivedirector@wyshs.org or 307.322.3014)

Officer's Signature

Date

Maurine Carley Memorial Historic Preservation Award (committee use)

Evaluation Guidelines (each committee member complete and sign a form for each nomination)

Project Name: _____

1. Thoroughness of the application. Possible 10 points.

Points given: _____

2. Enrolled in National Register of Historic Places – Automatic 10 points.
 - a. Eligible for National Register of Historic Places - 8 points
 - b. Other significant points

Points given: _____

3. A brief history of the project.
4. A description of the condition of the property prior to the preservation activity and efforts undertaken to preserve the site and/or structure(s). Consider information regarding experts who may have been involved in the process.
5. An overview of the preservation accomplishments and benefits to the public.
6. An explanation of public and/or private involvement and funding sources.
7. A summary of project completion date(s) and/or plans to complete in the future.
 - a. Possible 15 points

Points given: _____

8. Demonstrated community involvement and support. Possible 5 points.

Points given: _____

Total Points (possible 40 points): _____

Rejection Criteria

If answers to any of the following questions are affirmative, then reject the nomination.

Was the project completed more than two years ago?

Did the applicant submit the nomination?

Did the applicant miss the April 30 deadline?

Was the nomination submitted without input from the local historical society or the Society's executive board?

Should this application be rejected? Yes ___ No ___

Evaluator Signature _____ **Date** _____

Outstanding Preservation Project Award

Submit electronic nominations according to the instructions on page 25.

Award is made to an organization or an individual in recognition of an outstanding project in the field of historic preservation that does not focus on the physical preservation of a historic building or site.

Eligible projects focus on the preservation of objects or items such as photographs, documents, films, or books significant to Wyoming's history. For example, the preservation of historic photographic plates may qualify for this award. Additionally, preservation of equipment or tools, such as the restoration of a historic wagon, may qualify for the award.

Projects may be underway or shall have been completed within two years of being nominated for the award.

Nominations and materials submitted with the nomination, such as photographs, brochures, and newspaper and magazine articles, must be electronically processed and sent by e-mail.

A Society chapter or the Society's executive board may submit nominations.

The Society's historic preservation committee will review applications. The committee may give more than one award. Other nominations may be eligible to receive special recognition.

The recipient receives \$300 and a plaque.

The chair will document the name of the award, the award winner, who made the nomination, the committee's reason for its selection, and contact information (i.e., the chapter's and the award winner's address, phone number and/or e-mail address).

The chair will present plaques and monetary awards at the annual meeting.

Instructions for Completing the Nomination for the Outstanding Preservation Project Award

Complete the award cover sheet. You may obtain additional copies from the Wyoming Historical Society Executive Director Aley Philp at executivedirector@wyshs.org or 307.322.3014.

If you have questions about the award or completion of the nomination, please contact Andrea Lewis, Chair, Historic Preservation committee, at nancyptabb@gmail.com or you may contact Society headquarters at 307.322.3014 or executivedirector@wyshs.org.

Include the following checklist items in the nomination package:

___ Cover sheet on page 26, with signature(s)

___ Letter to the Historic Preservation Committee with signature(s).

___ Project description of up to five typed pages. Use at least 11-point font and one-inch margins.

Briefly describe the project being nomination, including the following information:

- A brief history of the project.
- A description of the condition of items or materials prior to the preservation activity and efforts undertaken to preserve the artifact(s). Include information regarding experts who may have been involved in the process.
- An overview of the preservation accomplishments and benefits to the public.
- An explanation of public and/or private involvement and funding sources.
- A summary of project completion date(s) and/or plans to complete in the future.

___ Up to 10 photographs. Provide clear images of the artifact including before, during and after. Label each image with date and description.

___ Up to five single page images of the support materials, such as copies of newspaper or magazine articles, brochures, etc. Label each image with date and description.

Outstanding Preservation Project Award (Cover sheet)

Name and address of property being nominated:

Address of person(s) being nominated:

Email/Phone of person being nominated:

Email/Phone of person submitted nomination:

Name of award winner to appear on check:

Name of ward winner to appear on plaque:

Nominee’s signature: Have the nominee read the following statement and sign the form. I approve of this nomination for the award and authorize the Wyoming Historical Society to publicize the project, if my preservation project wins.

Owner’s Signature

Date

Signature of county chapter officer or a member of the Wyoming Historical Society’s executive board. (For information about county chapters, contact the WHS Executive Director Aley Philp at executivedirector@wyshs.org or 307.322.3014)

Officer’s Signature

Date

