

Quarterly Executive Committee Board meeting November 12, 2022

Present	Name	Office	Present	Name	Office
X	Cindy Brown	President	X	Andrea Lewis	SW Rep
	Jane Gebhart	2 nd Vice Pres, AL	X	Sandra Holyoak	NE Rep
X	Cheryl O'Brien	1 st VP NW Rep	X	Jessica Flock	At Large
X	Alena Wagner	Treasurer, AL		Bud Alley	Out of State Rep
X	Heidi McCullough	Secretary, SE Rep	X	Linda Fabian	Exec. Secretary

Others in attendance: Charlene Busk, Christian Jorgensen, Art Kidwell, Janelle Molony, Jeremy Johnston, Mike Jording, Martin Lammers, Bryce Mittelstadt, Lynn Houze, Rick Ewig,

Call to Order: Cindy Brown called the meeting to order and asked for those in attendance to introduce themselves.

Minutes Approval: Sandra Holyoak moved to approve the minutes, Art Kidwell seconded, motion passed unanimously.

Sandra Holyoak moved to move the M&O report up agenda, Janelle Molony seconded, motion passed unanimously.

Management and Oversight report: Mike Jording gave an overview of the Management and Oversight committee's duties and purpose and why they were tasked with review of the changes to paid positions. There was a review of the report the M&O committee returned on the position of Executive Director and the creation of part time office staff position. Recommendation from the committee was that Linda Fabian be allowed to take over the Executive Director position and provide for 20 hours a week at \$17-\$20 per hour for office help. Where the funds for the new salary come from would have to be determined by the Executive committee. They suggested that a review of the office space currently utilized by the Society be done to determine if it would be adequate. Also, more information is required to determine if the CD's and funds could be utilized for covering that salary. Linda spoke to the question of the current office space and any remodeling needs, she stated that there wouldn't be any changes required. She has been working with the State Workforce office and there is a program through AARP to put older people back into the workforce at \$7.25 per hour. Christian from Hilltop spoke to the CDs, the CDs are \$10,156 (matures in April) and \$50,188 (matures in July). Current rent at office is \$310 per month, including utilities. There was discussion as to whether or not the office position could be a remote position. Funding the position through the foundation was discussed, due to the lack of income and the state of the market, there may not be disbursement this year. The foundation is currently already giving 60% of the interest disbursement to the society, the other 40% gets reinvested.

Sandra Holyoak made a motion to accept the proposal to name Linda Fabian as Executive Director, seconded by Alena Wagner, motion passed unanimously.

Alena Wagner moved to pursue funding for the addition of a part-time staff position and reimbursement of travel expenses for the Executive Director, seconded by Cheryl O'Brien. Motion was unanimously passed.

Mike Jording moved that the Executive Committee draft a letter requesting that the Wyoming Historical Foundation dedicates 100% of the 2022 year- end distribution toward the Executive Director travel expenses and the part time office position. Cheryl O'Brien seconded. Motion was unanimously passed.

Treasurer's Report: Alena Wagner gave the Treasurers report, one month into the new year, we are in the red for the month, but that is not indicative of the annual balance. They anticipate that turning around at the beginning of the year when some of the chapters pay annual dues. Financial reports from the chapters are due November 15th. Charlene emphasized that there may not be much of anything from the endowment. Mike Jording moved to approve the treasurer report as submitted. Janelle Molony seconded. Motion was unanimously approved.

Christian Jorgenson from Hilltop Bank gave his report on our accounts. Many down 15% due to the markets. Mike Jording asked about the disbursements from the investment accounts. The monies can be disbursed upon request. Christian reported that the accounts will be able to cover the budgetary obligations. Mike also requested clarification on restrictions on the Hilltop funds and what they can be used for and how much can be disbursed. Linda and Christian will collaborate to find clarification.

Wyoming History Foundation: Charlene Busk gave the Foundation report. Fall campaign is \$9200 so far. \$1810 was earmarked for Wyoming History Day, \$1150 WyoHistory.com \$320 for the Homsher Grant, and \$5620 for the Foundation.

Wyoming History Day: Bryce Mittelstadt, spoke to Wyoming History Day, he is the new coordinator. He participated as a student, judge, and teacher. They are looking at what changes they want to make to maintain teachers who participate and increase numbers. January and February will begin the planning for the regional and state competitions. State Competition will be May 1st this year. Paul Flesher is coordinating, he discussed funding with Cindy. He is concerned about the future sustainability. History day ad hoc committee is coordinator, past coordinators and others. Reactivating this ad hoc committee may be timely.

Mike Jording moved to provide a free membership to the Wyoming History Day Coordinator. Sandy Holyoak seconded. Motion was passed unanimously.

Executive Secretary Report: Linda presented an update on the name change that was voted on in September. She had contacted the Secretary of State's office, and accountant for regarding the change through the IRS. She has been in discussions with the Jackson Hole Historical Society and Museum. They are interested in partnering with us and possibly forming a new chapter. The option would be offered to their members to "opt in" to the Wyoming Historical Society. There was previously a Teton County chapter but they left the State Society. Their decision was based on not wanting to pay the state dues and keeping the funds in the County. There are about 16 members currently in Jackson. The Jackson Hole Historical society and Museum is an institutional member. A motion to accept logo as presented was made by Janelle Malony, seconded by Art Kidwell. The motion unanimously passed. Linda requested discussion on standardizing chapter dues: it was discussed in September at the annual meeting , an in zoom chapter meetings. It was suggested that we send a survey. Dues vary from \$0 to \$15 per chapter. The chapters have to implement any changes. It was suggested to send letters or an email to chapter presidents with suggestions for standardized dues to be discussed at chapter meetings with membership and report back to the Executive Committee. Jeremy Johnson and Heidi McCullough

will help Linda with this. It was suggested that an option to cover processing fee for credit card payments on website.

Award report: Jane was unavailable, but Cindy Brown and Linda Fabian reported that Paul Flesher has offered to paid award annually for research up to \$300 using the American Heritage Center. Details are still being hashed out.

Constitution, Bylaws, & Resolutions: Sandy Holyoak reported that they will look into changes that will need to be made to the Constitution and Bylaws regarding new personnel positions.

Financial: Alena reported that they will look into budgeting for the new positions and report back.

Historic Preservation: Andrea Lewis had nothing to report.

Legislative: Robin Everett is the new member reporting on the legislature. Nothing to report at this time.

Nominating: No report

Oral History: Janelle reported that working on a project of women interviewing women. Small snippets of the Women in Wyoming project has been released to the public and is gaining popularity. Discussions about “what to do with oral histories” and making it accessible now. Adding information to the newsletter encouraging and educating members on sharing stories and histories. Also the possibility of applying for grants from the Wyoming Cultural Trust Fund to help make the results look more professional.

Jessica moved to grant permission to draft grant applications for Oral History projects. Sandra Holyoak seconded. Motion unanimously passed.

Projects report: Cheryl O’Brien reported on the Homsher grant process which will begin soon. Deadline, which is the end of February, will be in January newsletter.

Publications: Charlene Busk reported that the annals are on track. Calendar season is upon us and they are slowly moving out, 2024 calendars are now under the management of Charlene Busk and Mike Jording, they will be meeting this month to begin planning. Wyoming History News is going well. Books: anyone who makes a foundation donation during this campaign will be put in a drawing of a print. Prints are also available by request for a fee.

Website: Linda Fabian reported that upgrades are still being worked on, grant funds have to be disbursed by December.

WyoHistory.org: Linda Fabian reported that Tom Rea submitted the grant to Wyoming Trust Fund for \$20,000.

Chapter Reports: Lynn House from Park County, reported that new officers have been elected and that they are implementing that each officer has to present a program, Jeremy Johnston thanked other officers while he was unavailable. Jessica Flock from Albany County reported that they will install new officers in December, they will hopefully be sponsoring an award at Wyoming History Day with a \$250 award for projects focused on Albany County. Jessica has started an Instagram account for the Wyoming Historical Society, Wyoming_History. Alena Wagner from Natrona announced their Christmas Banquet

will be held December 6th for a cost of \$31.50 which includes dinner. There will be a presentation by Con Trumbell about Railroads of Central Wyoming. Mike Jording from Weston County reported on their upcoming program. Martin Lammers from Fort Bridger reported that instead of a craft fair, this year they are sponsoring a Christmas ball in the commanding officers' quarters December 8th. Including period costumes and dances with lessons available. Charlene Busk from Campbell County, reported that they are cosponsoring a program series on the holocaust presented by Kylie McCormick. Linda Fabian reported on their program featuring Evan Green and his history through a gun barrel and that they are selling calendars at a local bazaar. Heidi McCullough from Converse County reported that they are busy selling calendars at multiple craft fairs during the month of November, and will not meet again until January.

Old Business: None

New Business: Linda Fabian has made arrangements with Christy Mullin who is willing to do strategic planning for \$500 and then will donate the fee back to the Society. It was suggested that we meet in person in January for a Strategic Planning session in Casper. Executive committee members are encouraged to attend.

Future treks: 2023 Trek Star Valley HS June 18
 2023 Annual meeting park county September 8
 2024 ? Jessica will approach Albany County about hosting 2024 Trek

Next meeting: March 18th 10:00